

APPROVED: [Signature]

ADMINISTRATIVELY APPROVED

PENDING BOARD APPROVAL

MAY 20, 2010

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

1. School Requesting: FIHS

2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____

3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no

4. Dates of Field Trip*: 6/15/10 - 6/18/10 Destination*: Jacksonville University
*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FIHS Golden Girls Dance Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____

7. Educational Value of Field Trip: Universal Dance Association's Summer Camp; Dancers will be learning routines and dance technique to enhance their skills as a team.

8. Supporting SSS Benchmark(s): _____

9. Number of Students*: 21 Number of Chaperones*: 1

10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 6/15 8:00am Returning Time*: 6/18 3:00pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
APR 22 2010

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
District Office Approval

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